

MEMORIAL UNIVERSITY OF NEWFOUNDLAND

Ancillary Operations

Student Alcohol Event Request

Section 1: Contact/Event Details (PLEASE PRINT)

Department/Organization:

Name of Organizer:

Email:

Phone:

Location of Event (Bldg/Rm #):

Do you have the room booked? ☐Yes ☐No

Date of Event:

Begin Time:

End Time:

Method of Payment: ☐ Cash Only

Estimated Number Attending:

Selling Price (min. \$2.65):

Local Beer: \$

Imported Beer: \$

Liquor: \$

Wine: \$

Cooler: \$

Please Note: Alcohol can only be picked up on the Friday of the event & a government issued photo ID is required. Please attach an itemized list of all remaining alcohol from previous events.

Please provide the name(s) of trained server(s) for bar & door, and the expiry date of the holder's Server Intervention Training (SIT) card.

Student Name	Student Number	SIT Expiry

Please provide a detailed description of this event.

Section 2: Beverage Order

Order Beer by the Dozen; Maximum 3 Drinks/Person; Provide Non-Alcoholic Beverages (NABS)

Processing fee of 20% to a maximum of \$30 will be applied.

Quantity	Brand and NLC Sku	Quantity	Brand and NLC Sku

Section 3: Signature of Organizer

I have read the alcohol policies and procedures (www.mun.ca/policy) and agree to all terms and conditions regarding the possession, selling, and consumption of alcoholic beverages. I further agree to ensure that the rules and regulations are not circumvented by anyone in attendance at this event.

Signature of Organizer:

Section 4: Name and Signature of Authorized Building Officer

Name of Building Officer (Please Print)	Signature (Building Officer agrees to permit organizer to use facility)

Liquor Permit Granted By

(Signature - Director, Ancillary Operations or Designate)

Date

Campus Enforcement and Patrol	CEP Required ☐ Yes ☐ No
Date Notified:	